



**BOARD OF TRUSTEES**  
**Regular Meeting**  
**August 24, 2016**  
**7:00 p.m.**

1. CALL MEETING TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. PUBLIC COMMENT: Restricted to three minutes regarding issues on this agenda
5. REPORTS/BOARD COMMENTS
6. APPROVAL OF AGENDA
7. CONSENT AGENDA
  - A. Communications
    - EDA – July 19, 2016 Minutes
    - Planning Commission – August 16, 2016 Minutes
  - B. Minutes – August 10, 2016 - regular meeting
  - C. Bills
  - D. Payroll
  - E. Meeting Pay
  - F. Fire Reports
  - G. 2.5.10 Cash Flow Ratio
8. BOARD AGENDA
9. EXTENDED PUBLIC COMMENT: Restricted to 5 minutes regarding any issue
10. FINAL BOARD MEMBER COMMENT
11. ADJOURNMENT

**Charter Township of Union  
Economic Development Authority Board (EDA)  
Regular Board Meeting  
Tuesday, July 19, 2016**

**MINUTES**

**CALL TO ORDER**

Chairman Kequom called to order the EDA Board Meeting at 5:17 pm.

**ROLL CALL**

Present: Kequom, Perry, Alwood, Zalud, Hunter, Johnson, Chowdhary

Excused: Elmore, Bacon

Absent: Smith, Figg

Others Present: Kim Smith, Public Works Coordinator; Margie Henry, Township Clerk; Angela Schofield, Building Dept. Clerk

**APPROVAL OF AGENDA**

MOTION by Johnson SUPPORTED by Alwood to approve the agenda as presented. MOTION CARRIED 7-0.

**APPROVAL OF MINUTES**

MOTION by Zalud SUPPORTED by Johnson to approve minutes from the June 21, 2016 meeting as presented.

MOTION CARRIED 7-0.

**PUBLIC COMMENT** – None

**ACCOUNTS PAYABLE/ FINANCIAL STATEMENTS**

Discussion was held on the accounts payable.

MOTION by Johnson SUPPORTED by Hunter to approve the East EDA accounts payable as presented. MOTION CARRIED 7-0.

MOTION by Zalud SUPPORTED by Alwood to approve the West EDA accounts payable as presented and including the \$250,000 scheduled general obligation debt payment. MOTION CARRIED 7-0.

The Board reviewed/discussed the financial statements; the financials were received and filed by Chairman Kequom.

**ACTION ITEM:** Confirm with the Bond Attorney that the existing General Obligation Bond is not callable, determine if there are pre-payment penalties, cost/benefit of possible refinance.

**NEW BUSINESS**

**A. PURE MICHIGAN CAMPAIGN**

Chris Rowley and Jack Schmittler presented information on the Pure Michigan Campaign for Mt. Pleasant, and asked for the EDA's continued support for the program

**ACTION ITEM:** Research EDA's level of support for 2015 and bring back for action at the next meeting.

**B. BOARD APPOINTMENTS/TERMS**

Discussion was held on the Board appointments, the existing members and terms.

**ACTION ITEM:** Update current Board roster and refer to by-laws for guidance on terms, refer back for action at the next meeting.

**EXISTING BUSINESS**

**A. PROJECT LIST REVIEW**

The Board discussed the project list, individual projects and the process for prioritizing items.

**ACTION ITEMS:** The Board requested staff schedule a special work session in August to review the EDA Project list.

**B. JAMESON HALL SEALCOATING**

Discussion was held on the project, and was referred back to staff to get additional bids on the project.

**ACTION ITEMS:** Seek additional bids for Jameson Hall seal coating, bring back for action at the next meeting.

**C. MANHOLE REHABILITATION**

Kim Smith presented information on the manhole rehabilitation project:

- (16) Manholes identified for replacement per cleaning/televising project
- Estimated cost of replacement \$10-15000 each
- Public Works has bid and RFP process/template in place

**MOTION by Chowdhary SUPPORTED by Alwood to approve solicitation of bids for the Manhole Rehabilitation Project.  
MOTION CARRIED 7-0.**

**ACTION ITEMS:** Chairman Kequom asked to review bid/specs package prior to release.

**Chairman Kequom adjourned the meeting at 6:42**

**APPROVED BY**

\_\_\_\_\_  
**Secretary, Mr. Chowdhary**

**(Recorded by Angela Schofield)**

**CHARTER TOWNSHIP OF UNION**  
**Planning Commission**  
**Regular Meeting**

A regular meeting of the Charter Township of Union Planning Commission was held on August 16, 2016 at the Township Hall.

Meeting was called to order at 7:00 p.m.

**Roll Call**

**Present:** Fuller, McGuirk, Mielke, Robinette, Squattrito, Woerle, Zerbe (Late)

**Excused:** LaBelle and Strachan

**Others Present**

Peter Gallinat, Township Planner, Mark Stuhldreher, Township Manager & Jennifer Loveberry

**Approval of Minutes**

McGuirk moved Robinette supported the approval of the July 19, 2016 meeting minutes as presented.

**Vote: Ayes: 7 Nays: 0. Motion carried.**

**Correspondence / Reports**

No Correspondence or Reports

**Approval of Agenda**

Mielke moved Woerle supported approval of the agenda as presented. **Vote: Ayes: 7 Nays 0. Motion carried.**

**Public Comment** – Open 7:03 p.m.

Tim Beebe, CMS & D – Voiced his disturbance with the timing of the Township's new Site Plan Policy implementation.

**New Business** –

**A. Master Plan Proposal: Interview preparation discussion**

Discussion was held by the Planning Commissioners. No action taken; The Commissioners requested for the Planning Administrator, Peter Gallinat, to check the references from the RFP's and present a recommendation back to the Commissioners.

Township Manager, Mark Stuhldreher, addressed the Board during their discussion in regards to the 5 year review of the master plan.

**Old Business**

**Other Business**

**Extended Public Comment** –open 8:21 p.m.

No comments.

**Adjournment** – Chairman Squattrito adjourned the meeting at 8:21 p.m.

**APPROVED BY:**

\_\_\_\_\_  
**Alex Fuller - Secretary**

*(Recorded by Jennifer Loveberry)*

**CHARTER TOWNSHIP OF UNION**  
**Board of Trustees**  
**Regular Meeting**

A regular meeting of the Charter Township of Union Board of Trustees was held on August 10, 2016 at 7:00 p.m. at Union Township Hall.

**Meeting was called to order at 7:00 p.m.**

**Roll Call**

Supervisor Alwood, Clerk Henry, Trustee Hauck, Lannen, Mielke, and Mikus were present.  
Excused: Treasurer Rice

**Others Present**

Mark Stuhldreher, Kim Smith, Sherrie Teall, Pat DePriest, and Jennifer Loveberry

**Public Comment** – open 7:00 p.m.

Ben Gunning, 2270 E. Broomfield Rd: Commented on Building and Zoning Permit Process expressing storm water management as a concern.

**Reports/Board Comments**

Henry – Election went well, getting ready for the General Election on November 8, 2016.

**Approval of Agenda**

**Hauck** moved **Mikus** supported to approve the agenda changing the order of the Board Agenda: Item C before Item B. **Vote: Ayes: 6 Nays: 0. Motion carried.**

**Consent Agenda**

- A. Communications
- B. Minutes – July 27, 2016-Regular Meeting
- C. Bills
- D. Payroll
- E. Meeting Pay
- F. Fire Reports

**Hauck** moved **Lannen** supported to approve the consent agenda as presented. **Vote: Ayes: 6 Nays: 0. Motion carried.**

**BOARD AGENDA**

**A. 2016 Sanitary Sewer Manhole Rehabilitation Recommendation**

Rehabilitation of ten (10) sanitary sewer structures: (1) manhole structure located in the US127 Freeway right of way and (9) Manhole Structures located on Isabella & Bluegrass Roads. **Lannen** moved **Hauck** supported to approve the 2016 Sanitary Sewer Manhole Rehabilitation Recommendation be awarded to Plummer's Environmental in the amount of \$75,179.00. **Vote: Ayes: 6 Nays: 0. Motion carried.**

**B. Building and Zoning Permitting Process: Discussion**

Discussion was held by the Board of Trustees.

**C. McKenna Service Agreement and Building Official Appointment**

**Mikus** moved **Hauck** supported to approve a Service Agreement with McKenna and Associates for the provision of Building Official Services on a temporary basis and the appointment of Mr. Ken LaBelle as the Charter Township of Union’s Building Official. **Vote: Ayes: 6 Nays: 0. Motion carried.**

**EXTENDED PUBLIC COMMENT - Open 8:06 p.m.**

Nick Madaj, 1518 Sommerset Ct. – Commented on the City and Township coming together to protect Indian Pines.

Jerel Konwinski, 1900 Grover - Shared Building/Permit/Inspection concerns with contracting deadlines approaching.

Mark Garber – 2144 Independence - Shared Building/Permit/Inspection concerns with contracting deadlines approaching.

**FINAL BOARD MEMBER COMMENTS**

Alwood – Updates from Friends of the Dog Park Advisory meeting.

**ADJOURNMENT**

**Hauck** moved **Mielke** supported to adjourn the meeting at 8:11 p.m. **Ayes: 6 Nays: 0. Motion carried.**

**APPROVED BY:**

\_\_\_\_\_  
**Margie Henry, Clerk**

\_\_\_\_\_  
**Russ Alwood, Supervisor**

*(Recorded by Jennifer Loveberry)*

| Check Date                      | Bank | Check | Vendor | Vendor Name                        | Amount    |
|---------------------------------|------|-------|--------|------------------------------------|-----------|
| <b>Bank 101 POOLED CHECKING</b> |      |       |        |                                    |           |
| 08/24/2016                      | 101  | 18639 | 01358  | 21ST CENTURY MEDIA-MICHIGAN        | 322.42    |
| 08/24/2016                      | 101  | 18640 | 01501  | A W O L                            | 487.50    |
| 08/24/2016                      | 101  | 18641 | 00021  | ALWOOD LANDSCAPING NURSERY, INC    | 25.20     |
| 08/24/2016                      | 101  | 18642 | 00043  | ARROW UNIFORM                      | 352.59    |
| 08/24/2016                      | 101  | 18643 | 00084  | B S & A SOFTWARE                   | 3,985.00  |
| 08/24/2016                      | 101  | 18644 | 01411  | NICOLE BEAVERS                     | 228.00    |
| 08/24/2016                      | 101  | 18645 | 00072  | BLOCK ELECTRIC                     | 511.82    |
| 08/24/2016                      | 101  | 18646 | 01240  | BRAUN KENDRICK FINKBEINER PLC      | 1,680.00  |
| 08/24/2016                      | 101  | 18647 | 00095  | C & C ENTERPRISES, INC.            | 325.95    |
| 08/24/2016                      | 101  | 18648 | 01253  | CAPITAL EQUIPMENT CLARE LLC        | 143.67    |
| 08/24/2016                      | 101  | 18649 | 00128  | CITY OF MT. PLEASANT               | 1,430.00  |
| 08/24/2016                      | 101  | 18650 | 00129  | CMS INTERNET, LLC                  | 2,167.70  |
| 08/24/2016                      | 101  | 18651 | 01171  | DBI BUSINESS INTERIORS             | 96.99     |
| 08/24/2016                      | 101  | 18652 | 00195  | EJ USA, INC                        | 1,118.20  |
| 08/24/2016                      | 101  | 18653 | 00201  | ELHORN ENGINEERING COMPANY         | 2,623.75  |
| 08/24/2016                      | 101  | 18654 | 01498  | MINDY FINDLEY                      | 228.00    |
| 08/24/2016                      | 101  | 18655 | 01500  | CHRISTINE K FOUNTAIN               | 219.00    |
| 08/24/2016                      | 101  | 18656 | 00231  | FOUR SEASON'S EXTERMINATING        | 40.00     |
| 08/24/2016                      | 101  | 18657 | 01004  | I-DEAL ASPHALT SEALCOATING INC.    | 9,312.00  |
| 08/24/2016                      | 101  | 18658 | 00337  | ISABELLA COUNTY TREASURER          | 525.00    |
| 08/24/2016                      | 101  | 18659 | 00351  | JONES & HENRY LABORATORIES, INC.   | 185.00    |
| 08/24/2016                      | 101  | 18660 | 00356  | KENNEDY INDUSTRIES, INC.           | 671.49    |
| 08/24/2016                      | 101  | 18661 | 00360  | KIMBALL MIDWEST                    | 190.89    |
| 08/24/2016                      | 101  | 18662 | 01482  | KOPY KORNER                        | 272.00    |
| 08/24/2016                      | 101  | 18663 | 00402  | MEDLER ELECTRIC CO                 | 5,880.00  |
| 08/24/2016                      | 101  | 18664 | 00407  | MICAMP                             | 50.00     |
| 08/24/2016                      | 101  | 18665 | 00420  | MICHIGAN MUNICIPAL LEAGUE          | 69.80     |
| 08/24/2016                      | 101  | 18666 | 00422  | MICHIGAN PIPE & VALVE              | 3,344.35  |
| 08/24/2016                      | 101  | 18667 | 00907  | MID MICHIGAN CABLE CONSORTIUM      | 13,246.82 |
| 08/24/2016                      | 101  | 18668 | 00460  | MT. PLEASANT AREA CHMB OF COMMERCE | 50.00     |
| 08/24/2016                      | 101  | 18669 | 00494  | NORTH CENTRAL LABORATORIES         | 87.59     |
| 08/24/2016                      | 101  | 18670 | 00397  | PAT MCGUIRK EXCAVATING INC         | 480.00    |
| 08/24/2016                      | 101  | 18671 | 00131  | PERCEPTIVE CONTROLS, INC           | 110.00    |
| 08/24/2016                      | 101  | 18672 | 00525  | PICKARD STREET CAR WASH            | 57.00     |
| 08/24/2016                      | 101  | 18673 | 00559  | RENT-RITE                          | 97.90     |
| 08/24/2016                      | 101  | 18674 | 01293  | SHAY WATER CO/CUSTOM COFFEE SERV   | 120.00    |
| 08/24/2016                      | 101  | 18675 | 01254  | LARRY M SOMMER                     | 192.31    |
| 08/24/2016                      | 101  | 18676 | 00637  | SWEENEY SEED CO.                   | 110.00    |
| 08/24/2016                      | 101  | 18677 | 00649  | THIELEN TURF IRRIGATION, INC.      | 131.30    |
| 08/24/2016                      | 101  | 18678 | 01013  | USA BLUE BOOK                      | 1,380.28  |
| 08/24/2016                      | 101  | 18679 | 00693  | VESCO OIL CORPORATION              | 130.48    |
| 08/24/2016                      | 101  | 18680 | 01236  | WEB ASCENDER                       | 270.00    |
| 08/24/2016                      | 101  | 18681 | 00723  | WINN TELECOM                       | 192.77    |

101 TOTALS:

|                                   |                  |
|-----------------------------------|------------------|
| Total of 43 Checks:               | 53,142.77        |
| Less 0 Void Checks:               | 0.00             |
| <b>Total of 43 Disbursements:</b> | <b>53,142.77</b> |

08/17/2016 02:30 PM  
 User: SHERRIE  
 DB: Union

CHECK REGISTER FOR CHARTER TOWNSHIP OF UNION  
 CHECK DATE FROM 08/11/2016 - 08/24/2016

| Check Date               | Bank | Check | Vendor | Vendor Name                     | Description   | Amount  |
|--------------------------|------|-------|--------|---------------------------------|---|---|
| Bank 101 POOLED CHECKING |      |       |        |                                 |   |   |
| 08/24/2016               | 101  | 18639 | 01358  | 21ST CENTURY MEDIA-MICHIGAN     | ADS FOR INDIAN PINES PARK ORD/BOARD MEET  | 322.42  |
| 08/24/2016               | 101  | 18640 | 01501  | A W O L                         | CLEANING - ISABELLA WELL SITE<br>HALL CLEANING  | 67.50<br>420.00                               |
|                          |      |       |        |                                 |   | <u>487.50</u>                                 |
| 08/24/2016               | 101  | 18641 | 00021  | ALWOOD LANDSCAPING NURSERY, INC | FERTILIZER SPIKES   | 25.20   |
| 08/24/2016               | 101  | 18642 | 00043  | ARROW UNIFORM                   | UNIFORMS<br>UNIFORMS<br>UNIFORMS<br>UNIFORMS  | 72.63<br>45.68<br>44.61<br>189.67             |
|                          |      |       |        |                                 |   | <u>352.59</u>                                 |
| 08/24/2016               | 101  | 18643 | 00084  | B S & A SOFTWARE                | BS&A PURCHASE ORDER.NET PROGRAM & IMPEM   | 3,985.00                                      |
| 08/24/2016               | 101  | 18644 | 01411  | NICOLE BEAVERS                  | ELECTION WORK   | 228.00  |
| 08/24/2016               | 101  | 18645 | 00072  | BLOCK ELECTRIC                  | MISSION WELL SITE<br>BROADWAY TOWER   | 449.87<br>61.95                               |
|                          |      |       |        |                                 |   | <u>511.82</u>                                 |
| 08/24/2016               | 101  | 18646 | 01240  | BRAUN KENDRICK FINKBEINER PLC   | LEGAL FEES-SIDEWALK ORD/HALL RENTAL AGRE  | 1,680.00                                      |
| 08/24/2016               | 101  | 18647 | 00095  | C & C ENTERPRISES, INC.         | OPERATING SUPPLIES<br>OPERATING SUPPLIES<br>TOWNSHIP HALL SUPPLIES  | 78.00<br>68.00<br>179.95                      |
|                          |      |       |        |                                 |   | <u>325.95</u>                                 |
| 08/24/2016               | 101  | 18648 | 01253  | CAPITAL EQUIPMENT CLARE LLC     | KUBOTA LAWMOWER BATTERY   | 143.67  |
| 08/24/2016               | 101  | 18649 | 00128  | CITY OF MT. PLEASANT            | DOG PARK-ESTIMATED OPERATING COSTS  | 1,430.00                                      |
| 08/24/2016               | 101  | 18650 | 00129  | CMS INTERNET, LLC               | BS&A ISSUES/SERVER CHANGE RELATED<br>UPDATED FIELD INSPECTOR HAND HELD<br>BS&A ON LAPTOP (BUILDING) NOT WORKING<br>BS&A NEEDED TO UPDATE SERVER<br>CMS SERVER AND PHONE SERVICE 9/1/16 TO | 902.50<br>190.00<br>47.50<br>403.75<br>623.95 |
|                          |      |       |        |                                 |   | <u>2,167.70</u>                               |
| 08/24/2016               | 101  | 18651 | 01171  | DBI BUSINESS INTERIORS          | SMOKERS RECEPTACLE/TOWNSHIP HALL<br>ADDRESS LABELS  | 72.00<br>24.99                                |
|                          |      |       |        |                                 |   | <u>96.99</u>                                  |
| 08/24/2016               | 101  | 18652 | 00195  | EJ USA, INC                     | HYDRANT REPAIR<br>HYDRANT REPAIR  | 559.10<br>559.10                              |
|                          |      |       |        |                                 |   | <u>1,118.20</u>                               |
| 08/24/2016               | 101  | 18653 | 00201  | ELHORN ENGINEERING COMPANY      | CHLORINE<br>BULK CHLORINE   | 2,185.00<br>438.75                            |
|                          |      |       |        |                                 |   | <u>2,623.75</u>                               |
| 08/24/2016               | 101  | 18654 | 01498  | MINDY FINDLEY                   | ELECTION WORK   | 228.00  |
| 08/24/2016               | 101  | 18655 | 01500  | CHRISTINE K FOUNTAIN            | ELECTION WORKER   | 219.00  |



08/17/2016 02:30 PM  
 User: SHERRIE  
 DB: Union

CHECK REGISTER FOR CHARTER TOWNSHIP OF UNION  
 CHECK DATE FROM 08/11/2016 - 08/24/2016

| Check Date                 | Bank | Check | Vendor | Vendor Name                        | Description   | Amount                  |
|----------------------------|------|-------|--------|------------------------------------|---|-------------------------|
| 08/24/2016                 | 101  | 18656 | 00231  | FOUR SEASON'S EXTERMINATING        | INTERIOR/EXTERIOR TREATMENT   | 40.00                   |
| 08/24/2016                 | 101  | 18657 | 01004  | I-DEAL ASPHALT SEALCOATING INC.    | ASPHALT SEALING<br>TOWNSHIP HALL PARKING LOT REPAIR                                 | 6,496.00<br>2,816.00    |
|                            |      |       |        |                                    |   | <u>9,312.00</u>         |
| 08/24/2016                 | 101  | 18658 | 00337  | ISABELLA COUNTY TREASURER          | CONTRACTED BLDG INSPECTIONS-COMMERCIAL  | 525.00                  |
| 08/24/2016                 | 101  | 18659 | 00351  | JONES & HENRY LABORATORIES, INC.   | LAB SAMPLES   | 185.00                  |
| 08/24/2016                 | 101  | 18660 | 00356  | KENNEDY INDUSTRIES, INC.           | CHECK VALVE ISAB. WELLSITE 1  | 671.49                  |
| 08/24/2016                 | 101  | 18661 | 00360  | KIMBALL MIDWEST                    | OPERATING SUPPLIES  | 190.89                  |
| 08/24/2016                 | 101  | 18662 | 01482  | KOPY KORNER                        | BUSINESS CARDS STUHLDTREHER&DEPRIEST  | 272.00                  |
| 08/24/2016                 | 101  | 18663 | 00402  | MEDLER ELECTRIC CO                 | MERIDIAN VFD  | 5,880.00                |
| 08/24/2016                 | 101  | 18664 | 00407  | MICAMP                             | MEMBERSHIP RENEWAL  | 50.00                   |
| 08/24/2016                 | 101  | 18665 | 00420  | MICHIGAN MUNICIPAL LEAGUE          | AD FOR BUILDING OFFICIAL  | 69.80                   |
| 08/24/2016                 | 101  | 18666 | 00422  | MICHIGAN PIPE & VALVE              | HOOKUP MATERIALS  | 3,344.35                |
| 08/24/2016                 | 101  | 18667 | 00907  | MID MICHIGAN CABLE CONSORTIUM      | 2ND Q FRANCHISE FEES  | 13,246.82               |
| 08/24/2016                 | 101  | 18668 | 00460  | MT. PLEASANT AREA CHMB OF COMMERCE | ECONOMIC OUTLOOK LUNCHEON-STUHLDTREHER<br>SEMINAR ECONOMIC LUNCHEON - ALWOOD        | 25.00<br>25.00          |
|                            |      |       |        |                                    |   | <u>50.00</u>            |
| 08/24/2016                 | 101  | 18669 | 00494  | NORTH CENTRAL LABORATORIES         | LAB SUPPLIES  | 87.59                   |
| 08/24/2016                 | 101  | 18670 | 00397  | PAT MCGUIRK EXCAVATING INC         | BLACK DIRT HOOKUP   | 480.00                  |
| 08/24/2016                 | 101  | 18671 | 00131  | PERCEPTIVE CONTROLS, INC           | PHONE SUPPORT/TROUBLESHOOTING   | 110.00                  |
| 08/24/2016                 | 101  | 18672 | 00525  | PICKARD STREET CAR WASH            | CAR WASH  | 57.00                   |
| 08/24/2016                 | 101  | 18673 | 00559  | RENT-RITE                          | SOD CUTTER RENTAL   | 97.90                   |
| 08/24/2016                 | 101  | 18674 | 01293  | SHAY WATER CO/CUSTOM COFFEE SERV   | TOWNSHIP HALL REG. COFFEE   | 120.00                  |
| 08/24/2016                 | 101  | 18675 | 01254  | LARRY M SOMMER                     | FLEX REIMBURSEMENT 8-11-16  | 192.31                  |
| 08/24/2016                 | 101  | 18676 | 00637  | SWEENEY SEED CO.                   | HYDRO SEEDING   | 110.00                  |
| 08/24/2016                 | 101  | 18677 | 00649  | THIELEN TURF IRRIGATION, INC.      | SPRINKLER REPAIR  | 131.30                  |
| 08/24/2016                 | 101  | 18678 | 01013  | USA BLUE BOOK                      | CHLORINE PUMP<br>CHLORINE   | 1,342.55<br>37.73       |
|                            |      |       |        |                                    |   | <u>1,380.28</u>         |
| 08/24/2016                 | 101  | 18679 | 00693  | VESCO OIL CORPORATION              | SUPPLIES  | 130.48                  |
| 08/24/2016                 | 101  | 18680 | 01236  | WEB ASCENDER                       | WEBSITE (Q1) HOSTING 2016<br>WEBSITE (Q2) HOSTING 2016<br>WEBSITE (Q3) HOSTING 2016 | 90.00<br>90.00<br>90.00 |
|                            |      |       |        |                                    |   | <u>270.00</u>           |
| 08/24/2016                 | 101  | 18681 | 00723  | WINN TELECOM                       | PHONE SERVICES  | 192.77                  |
|                            |      |       |        |                                    |   | <u>192.77</u>           |
| 101 TOTALS:                |      |       |        |                                    |   |                         |
| Total of 43 Checks:        |      |       |        |                                    |   | 53,142.77               |
| Less 0 Void Checks:        |      |       |        |                                    |   | 0.00                    |
| Total of 43 Disbursements: |      |       |        |                                    |   | <u>53,142.77</u>        |

|  |
|--|
| <b>Charter Township of Union</b><br><b>Payroll</b> |
|--|

**CHECK DATE: August 11, 2016**  
**PPE: August 6, 2016**

**NOTE: CHECK TOTAL FOR TRANSFER**

|   |           |                         |
|---|-----------|-------------------------|
| Gross Payroll                             | \$        | 52,204.78               |
| Employer Share Med                        |           | 747.14                  |
| Employer Share SS                         |           | 3,194.68                |
| SUI                                       |           | 384.22                  |
| Pension-Employer Portion                  |           | 3,200.74                |
| Workers' Comp                             |           | 532.54                  |
| Life/LTD                                  |           | 534.43                  |
| Dental                                    |           | 2,212.67                |
| Health Care                               |           | 32,768.29               |
| Cobra/Flex Administration                 |           | -                       |
| PCORI Fee                                 |           | -                       |
| <br>                                      |           |                         |
| <b>Total Transfer to Payroll checking</b> | <b>\$</b> | <b><u>95,779.49</u></b> |

**NOTE: PAYROLL TRANSFER NEEDED**

|  |           |                         |
|--|-----------|-------------------------|
| General Fund                                 | \$        | 37,857.35               |
| EDDA   |           | -                       |
| WDDA   |           | -                       |
| Sewer Fund                                   |           | 32,017.92               |
| Water Fund                                   |           | 25,904.22               |
| <br>   |           |                         |
| <b>Total To Transfer from Pooled Savings</b> | <b>\$</b> | <b><u>95,779.49</u></b> |

## Mount Pleasant Fire Department


Fire Experience Report For Union Township/City of Mt. Pleasant  
Period - August 1, 2016 through August 7, 2016

| Category                      | Code                            | Description                                 | Twp                                       | Resp | City |
|-------------------------------|---------------------------------|---|---|------|------|
| Fire                          | 100                             | Fire, Other                                 |   |      |      |
|                               | 111                             | Building Fire                               |   |      |      |
|                               | 112                             | Fires in Structures other than a Building   |   |      | 1    |
|                               | 113                             | Cooking Fire                                |   |      |      |
|                               | 114                             | Chimney or Flue Fire                        |   |      |      |
|                               | 116                             | Fuel Burner/Boiler Malfunction              |   |      |      |
|                               | 131                             | Passenger Vehicle Fire                      |   |      |      |
|                               | 132                             | Road freight or transport vehicle fire      |   |      |      |
|                               | 136                             | Self-propelled Motor Home/Recreational      |   |      |      |
|                               | 138                             | Off-road vehicle of heavy equipment fire    |   |      |      |
|                               | 140                             | Natural Vegetation Fire                     |   |      |      |
|                               | 143                             | Grass/Brush fire                            |   |      |      |
|                               | 150                             | Outside Rubbish Fire, other                 |   |      |      |
|                               | 151                             | Outside Rubbish Fire, trash or waste fire   |   |      |      |
|                               | 154                             | Dumpster Fire                               |   |      |      |
|                               | 160                             | Special Outside Fire, Other                 |   |      |      |
|                               | Overpressure Rupture, (No Fire) | 251   | Excessive heat, scorch burns with no fire |      |      |
| 231                           |                                 | Chemical reaction rupture of process vessel |   |      |      |
| Rescue & EMS Incident         | 300                             | Rescue, EMS incident, other                 |   |      |      |
|                               | 311                             | Medical Assist to EMS Crew                  |   |      |      |
|                               | 321                             | EMS Call excluding Veh. Accident            |   |      |      |
|                               | 322                             | Motor Vehicle Acc. W/ Injuries              | 1   | 3    |      |
|                               | 323                             | Motor Vehicle Acc/Pedestrian                |   |      |      |
|                               | 324                             | Motor Vehicle Acc. W/no Injuries            |   |      | 1    |
|                               | 331                             | Lock-In (If lock out use 551)               |   |      |      |
|                               | 342                             | Search for Person in Water                  |   |      |      |
|                               | 352                             | Extrication of Victim (s) from vehicle      |   |      |      |
|                               | 353                             | Remove Victim from Stalled Elevator         |   |      |      |
|                               | 360                             | Water & Ice-related Rescue, Other           |   |      |      |
|                               | 361                             | Swimming /recreational water area rescue    |   |      |      |
|                               | 3811                            | Technical rescue standby                    |   |      |      |
| Hazardous Condition (No Fire) | 400                             | Hazard condition other                      |   |      |      |
|                               | 410                             | Combustible/Flammable Gas Condition         |   |      |      |
|                               | 411                             | Gasoline or Other Flammable Spill           |   |      |      |
|                               | 412                             | Gas Leak (natural gas or LPG)               |   |      |      |
|                               | 413                             | Oil of Combustible Liquid Spill             |   |      |      |
|                               | 423                             | Refrigeration Leak                          |   |      | 1    |
|                               | 424                             | Carbon Monoxide Incident                    |   |      |      |
|                               | 440                             | Electric Wiring/Equipment Problem           |   |      |      |
|                               | 441                             | Heat from Short Circuit                     |   |      |      |
|                               | 442                             | Overheated Motor                            |   |      |      |
|                               | 443                             | Breakdown of Light Ballast                  |   |      |      |
| 444                           | Power Line Down                 |   |   |      |      |
|                               | 445                             | Arcing, shorted electrical equipment        |   |      |      |

|                          |      |   |   |    |   |
|--------------------------|------|---|---|----|---|
|                          | 451  | Biological hazard, confirmed or suspected     |   |    |   |
|                          | 462  | Aircraft Standby                              |   |    |   |
|                          | 463  | Vehicle Accident, general cleanup             |   |    |   |
|                          | 480  | Attempted burning, illegal action, other      |   |    |   |
|                          | 4441 | Utility Line Down                             |   |    |   |
|                          |      |   |   |    |   |
| Service Call             | 500  | Service Call - Other                          |   |    |   |
|                          | 510  | Person in Distress                            |   |    |   |
|                          | 511  | Lock-out                                      |   |    |   |
|                          | 512  | Ring or Jewelry removal                       |   |    |   |
|                          | 520  | Water Problem, Other                          |   |    |   |
|                          | 521  | Water Evacuation                              |   |    |   |
|                          | 522  | Water of Steam Leak                           |   |    |   |
|                          | 531  | Smoke or Odor Removal                         |   |    |   |
|                          | 542  | Animal Rescue                                 |   |    |   |
|                          | 552  | Police Matter                                 |   |    |   |
|                          | 553  | Public Service                                |   |    |   |
|                          | 561  | Unauthorized Burning                          |   |    |   |
|                          | 571  | Cover assignment, standby, moveup             |   |    |   |
|                          |      |   |   |    |   |
| Good Intent Call         | 600  | Good Intent Call, Other                       |   |    |   |
|                          | 611  | Dispatched and Cancelled en route             |   | 4  | 1 |
|                          | 622  | No Incident Found on Arrival                  |   |    |   |
|                          | 631  | Authorized controlled burning                 |   |    |   |
|                          | 650  | Steam, gas mistaken for smoke,                |   |    |   |
|                          | 651  | Smoke Scare, Odor of Smoke                    |   |    |   |
|                          | 671  | HazMat Investigation, no HazMat               |   |    |   |
|                          |      |   |   |    |   |
| False Alarm & False Call | 700  | False Alarm, Other                            |   |    |   |
|                          | 710  | Malicious, mischievous false call, other      |   |    |   |
|                          | 715  | Local Alarm System, Malicious False Alarm     |   |    |   |
|                          | 730  | System Malfunction                            |   |    |   |
|                          | 731  | Sprinkler activation due to malfunction       |   |    |   |
|                          | 732  | Extinguishing System Activation - Malfunction |   |    |   |
|                          | 733  | Smoke Det. Activation - Malfunction           |   |    |   |
|                          | 734  | Heat Detector Activation - Malfunction        |   |    |   |
|                          | 735  | Alarm system sounded due to malfunction       |   |    | 1 |
|                          | 736  | CO detector activation due to malfunction     |   |    |   |
|                          | 740  | Unintentional transmission of alarm, other    |   |    | 1 |
|                          | 741  | Sprinkler activation, no fire                 |   |    |   |
|                          | 743  | Smoke Det. Activation - Unintentional         |   |    | 1 |
|                          | 744  | Detector activation, no fire                  |   |    |   |
|                          | 745  | Alarm System Act. - Unintentional             |   | 5  | 1 |
|                          | 746  | Carbon Monoxide Activation, NO CO             |   |    |   |
|                          |      |   |   |    |   |
| Severe Weather           | 813  | Wind Storm, Tornado/Hurricane Assessment      |   |    |   |
|                          |      |   |   |    |   |
| Special Incident Type    | 911  | Citizen Complaint                             |   |    |   |
|                          | 9003 | Affidavit Issued                              |   |    |   |
|                          |      |   |   |    |   |
|                          |      | Total Response for Union Twp/City             | 4 | 12 | 8 |

 Emergency - MPFD

 Emergency - MPFD Secondary to MMR

 Non - Emergency

## Mount Pleasant Fire Department


Fire Experience Report For Union Township/City of Mt. Pleasant  
Period - August 8, 2016 through August 14, 2016

| Category                        | Code                                     | Description                                 | Twp | Resp | City |  |
|---------------------------------|--|---|-----|------|------|--|
| Fire                            | 100                                      | Fire, Other                                 |     |      |      |  |
|                                 | 111                                      | Building Fire                               |     |      |      |  |
|                                 | 112                                      | Fires in Structures other than a Building   |     |      |      |  |
|                                 | 113                                      | Cooking Fire                                |     |      |      |  |
|                                 | 114                                      | Chimney or Flue Fire                        |     |      |      |  |
|                                 | 116                                      | Fuel Burner/Boiler Malfunction              |     |      |      |  |
|                                 | 131                                      | Passenger Vehicle Fire                      |     |      |      |  |
|                                 | 132                                      | Road freight or transport vehicle fire      |     |      |      |  |
|                                 | 136                                      | Self-propelled Motor Home/Recreational      |     |      |      |  |
|                                 | 138                                      | Off-road vehicle of heavy equipment fire    |     |      |      |  |
|                                 | 140                                      | Natural Vegetation Fire                     |     |      |      |  |
|                                 | 143                                      | Grass/Brush fire                            |     |      |      |  |
|                                 | 150                                      | Outside Rubbish Fire, other                 |     |      |      |  |
|                                 | 151                                      | Outside Rubbish Fire, trash or waste fire   |     |      |      |  |
|                                 | 154                                      | Dumpster Fire                               |     | 1    | 2    |  |
|                                 | 160                                      | Special Outside Fire, Other                 |     |      |      |  |
| Overpressure Rupture, (No Fire) | 251                                      | Excessive heat, scorch burns with no fire   |     |      |      |  |
|                                 | 231                                      | Chemical reaction rupture of process vessel |     |      |      |  |
| Rescue & EMS Incident           | 300                                      | Rescue, EMS incident, other                 |     |      |      |  |
|                                 | 311                                      | Medical Assist to EMS Crew                  | 1   | 2    | 2    |  |
|                                 | 321                                      | EMS Call excluding Veh. Accident            |     |      | 1    |  |
|                                 | 322                                      | Motor Vehicle Acc. W/ Injuries              |     |      |      |  |
|                                 | 323                                      | Motor Vehicle Acc/Pedestrian                |     |      |      |  |
|                                 | 324                                      | Motor Vehicle Acc. W/no Injuries            |     |      |      |  |
|                                 | 331                                      | Lock-In (If lock out use 551)               |     |      |      |  |
|                                 | 342                                      | Search for Person in Water                  |     |      |      |  |
|                                 | 352                                      | Extrication of Victim (s) from vehicle      |     |      |      |  |
|                                 | 353                                      | Remove Victim from Stalled Elevator         |     |      |      |  |
|                                 | 360                                      | Water & Ice-related Rescue, Other           |     |      |      |  |
| 361                             | Swimming /recreational water area rescue |   |     |      |      |  |
| 3811                            | Technical rescue standby                 |   |     |      |      |  |
| Hazardous Condition (No Fire)   | 400                                      | Hazard condition other                      |     |      |      |  |
|                                 | 410                                      | Combustible/Flammable Gas Condition         |     |      |      |  |
|                                 | 411                                      | Gasoline or Other Flammable Spill           |     |      |      |  |
|                                 | 412                                      | Gas Leak (natural gas or LPG)               |     |      |      |  |
|                                 | 413                                      | Oil of Combustible Liquid Spill             |     |      |      |  |
|                                 | 423                                      | Refrigeration Leak                          |     |      |      |  |
|                                 | 424                                      | Carbon Monoxide Incident                    |     |      |      |  |
|                                 | 440                                      | Electric Wiring/Equipment Problem           |     |      |      |  |
|                                 | 441                                      | Heat from Short Circuit                     |     |      |      |  |
|                                 | 442                                      | Overheated Motor                            |     |      |      |  |
|                                 | 443                                      | Breakdown of Light Ballast                  |     |      |      |  |
| 444                             | Power Line Down                          |   |     |      |      |  |
| 445                             | Arcing, shorted electrical equipment     |   |     |      | 3    |  |

|                          |      |   |   |   |    |
|--------------------------|------|---|---|---|----|
|                          | 451  | Biological hazard, confirmed or suspected     |   |   |    |
|                          | 462  | Aircraft Standby                              |   |   |    |
|                          | 463  | Vehicle Accident, general cleanup             |   |   |    |
|                          | 480  | Attempted burning, illegal action, other      |   |   |    |
|                          | 4441 | Utility Line Down                             |   |   |    |
|                          |      |   |   |   |    |
| Service Call             | 500  | Service Call - Other                          |   |   |    |
|                          | 510  | Person in Distress                            |   |   |    |
|                          | 511  | Lock-out                                      |   |   |    |
|                          | 512  | Ring or Jewelry removal                       |   |   |    |
|                          | 520  | Water Problem, Other                          |   |   |    |
|                          | 521  | Water Evacuation                              |   |   |    |
|                          | 522  | Water of Steam Leak                           |   |   |    |
|                          | 531  | Smoke or Odor Removal                         |   |   |    |
|                          | 542  | Animal Rescue                                 |   |   |    |
|                          | 552  | Police Matter                                 |   |   |    |
|                          | 553  | Public Service                                |   |   |    |
|                          | 561  | Unauthorized Burning                          |   |   |    |
|                          | 571  | Cover assignment, standby, moveup             |   |   |    |
|                          |      |   |   |   |    |
| Good Intent Call         | 600  | Good Intent Call, Other                       |   |   |    |
|                          | 611  | Dispatched and Cancelled en route             |   |   | 1  |
|                          | 622  | No Incident Found on Arrival                  |   |   |    |
|                          | 631  | Authorized controlled burning                 |   |   |    |
|                          | 650  | Steam, gas mistaken for smoke,                |   |   |    |
|                          | 651  | Smoke Scare, Odor of Smoke                    |   |   |    |
|                          | 671  | HazMat Investigation, no HazMat               |   |   |    |
|                          |      |   |   |   |    |
| False Alarm & False Call | 700  | False Alarm, Other                            |   |   |    |
|                          | 710  | Malicious, mischievous false call, other      |   |   |    |
|                          | 715  | Local Alarm System, Malicious False Alarm     |   |   |    |
|                          | 730  | System Malfunction                            |   |   |    |
|                          | 731  | Sprinkler activation due to malfunction       |   |   |    |
|                          | 732  | Extinguishing System Activation - Malfunction |   |   |    |
|                          | 733  | Smoke Det. Activation - Malfunction           | 2 | 4 | 3  |
|                          | 734  | Heat Detector Activation - Malfunction        |   |   |    |
|                          | 735  | Alarm system sounded due to malfunction       |   |   | 4  |
|                          | 736  | CO detector activation due to malfunction     |   |   |    |
|                          | 740  | Unintentional transmission of alarm, other    |   |   |    |
|                          | 741  | Sprinkler activation, no fire                 |   |   |    |
|                          | 743  | Smoke Det. Activation - Unintentional         |   |   |    |
|                          | 744  | Detector activation, no fire                  |   |   |    |
|                          | 745  | Alarm System Act. - Unintentional             |   |   |    |
|                          | 746  | Carbon Monoxide Activation, NO CO             |   |   |    |
|                          |      |   |   |   |    |
| Severe Weather           | 813  | Wind Storm, Tornado/Hurricane Assessment      |   |   |    |
|                          |      |   |   |   |    |
| Special Incident Type    | 911  | Citizen Complaint                             |   |   |    |
|                          | 9003 | Affidavit Issued                              |   |   |    |
|                          |      |   |   |   |    |
|                          |      | Total Response for Union Twp/City             | 4 | 8 | 14 |

 Emergency - MPFD

 Emergency - MPFD Secondary to MMR

 Non - Emergency



**Policy:** 2.5.10 Cash Flow Ratio  
**Type:** Internal  
**Occurrence:** Monthly  
**Date:** July 2016

**Policy Wording**

He or she shall not fail to maintain an adequate level of cash flow.

**Manager Interpretation**

Manager interprets this policy to indicate that cash availability for the major funds (not including debt retirement or special revenue funds) should not fall below a certain threshold. The threshold amount used for the data and compliance sections of this policy is as follows: **General Fund** – 4 months of budgeted expenses for the current fiscal year; **Fire Fund** – 3 of the quarterly contract payments due to the City of Mt. Pleasant for fire protection services; **East and West DDA Funds** – 4 months of normal operational expenses; **Water and Sewer Funds** – 2 months of budgeted expenses for the current fiscal year;

**Justification for reasonability**

Cash flow for this report is defined as “liquid cash reserves held by a bank or credit union that can be accessed and utilized on an as needed basis.”

The Township Manager has determined that 4 months of cash reserves is needed for the General Fund because property taxes are collected in December, January, and February, and that accounts for 20% of the revenues for the General Fund. State Revenue Sharing (60% of GF revenues) is received semi monthly thereby giving the township an influx of cash for operations.

For the Fire Fund, 3 quarterly contract payments are required to meet the obligations of the July, October, and January payments prior to the collection of the property tax in the first quarter of each year

For the East and West DDA districts 4 months of cash reserves are needed to meet the normal operations of the East and West Districts. Project costs are not included because they are not reoccurring and will be based on the tax capture amount that will be deposited in the respective funds during the first quarter of each year.

For the Water and Sewer Funds 2 months of cash reserves are needed because 80% of the water and sewer bills are paid in the first two months of each quarter. Bills are sent in January, April, July, and October of each year.

Data used from this report is gathered from the BS&A General Ledger system – report- “Cash Summary by Account for the Charter Township of Union” and is based on the reconciled cash at the end of the previous month.

Policy 2.5.10 continued

**Data**

| <b><u>Fund</u></b>            | <b><u>Current cash</u></b> | <b><u>Amount required for compliance</u></b> | <b><u>Compliant?</u></b> |
|-------------------------------|----------------------------|--|--------------------------|
| GF Total                      | \$ 3,070,118               |  |                          |
| (Restricted-Const)            | \$ (21,025)                |  |                          |
| <b>GF Unrestricted</b>        | <b>\$ 3,049,093</b>        | <b>\$ 536,487</b>                            | <b>Yes</b>               |
| Fire Fund                     | \$ 1,148,231               |  |                          |
| (Fire Truck Reserve)          | \$ (350,000)               |  |                          |
| <b>FF Unrestricted</b>        | <b>\$ 798,231</b>          | <b>\$ 501,975</b>                            | <b>Yes</b>               |
| EDDA                          | \$ 1,273,915               |  |                          |
| Projects                      | \$ -0-                     |  |                          |
| <b>EDDA Unrestricted</b>      | <b>\$ 1,273,915</b>        | <b>\$ 140,950</b>                            | <b>Yes</b>               |
| WDDA                          | \$ 876,961                 |  |                          |
| Projects                      | \$ -0-                     |  |                          |
| <b>WDDA Unrestricted</b>      | <b>\$ 876,961</b>          | <b>\$ 98,533</b>                             | <b>Yes</b>               |
| Sewer Fund                    | \$ 3,116,366               |  |                          |
| Savings 2004 Bond Reserve     | \$ (175,871)               |  |                          |
| Savings 2011 Bond Reserve     | \$ (30,000)                |  |                          |
| Savings 2011 Bond RPI Reserve | \$ (61,230)                |  |                          |
| Savings 2013 Bond Reserve     | \$ (60,000)                |  |                          |
| Savings 2013 Bond RPI Reserve | \$ (10,521)                |  |                          |
| <b>Sewer Fund Net</b>         | <b>\$ 2,778,744</b>        | <b>\$ 364,057</b>                            | <b>Yes</b>               |
| <b>Water Fund</b>             | <b>\$ 2,656,857</b>        | <b>\$ 197,998</b>                            | <b>Yes</b>               |

**Compliance**

All funds are found to be in compliance.

User: SHERRIE

PERIOD ENDING 07/31/2016

DB: Union

% Fiscal Year Completed: 58.20

| GL NUMBER                                 | DESCRIPTION                       | END BALANCE           | 2016                | PERIOD              | % BDTG<br>USED |
|---|-----------------------------------|-----------------------|---------------------|---------------------|----------------|
|   |                                   | 12/31/2015<br>DR (CR) | AMENDED BUDGET      | BALANCE<br>DR (CR)  |                |
| <b>Fund 101 - GENERAL FUND</b>            |                                   |                       |                     |                     |                |
| <b>Revenues</b>                           |                                   |                       |                     |                     |                |
| 101-000-402.000                           | CURRENT PROPERTY TAX              | (282,008.53)          | 305,187.00          | (301,614.13)        | 98.83          |
| 101-000-402.001                           | PROPERTY TAX REFUNDS-MTT          | 3,244.14              | (10,000.00)         | 144.60              | 1.45           |
| 101-000-402.002                           | PILOT TAX                         | (2,927.50)            | 4,000.00            | 0.00                | 0.00           |
| 101-000-402.100                           | PRIOR YEARS PROPERTY TAXES        | (79.29)               | 50.00               | 2,103.68            | 4,207.36)      |
| 101-000-420.000                           | DELQ PERSONAL PROPERTY TAXES      | (389.38)              | 0.00                | (713.54)            | 100.00         |
| 101-000-425.000                           | MOBILE HOME PARK TAX              | (2,233.00)            | 2,250.00            | (1,333.00)          | 59.24          |
| 101-000-445.000                           | INTEREST ON TAXES                 | (19.46)               | 50.00               | 1,009.83            | 2,019.66)      |
| 101-000-446.000                           | 3% OR 4% PENALTY ON TAX           | (3,234.90)            | 4,000.00            | (20,981.00)         | 524.53         |
| 101-000-447.000                           | ADMIN FEE-PROPERTY TAX            | (137,379.07)          | 135,000.00          | (108,235.20)        | 80.17          |
| 101-000-447.001                           | ADMIN FEES-REFUNDS MTT BOR        | 1,712.03              | 0.00                | 202.14              | 100.00         |
| 101-000-447.050                           | ADMIN FEE-STATE EDUC TAX(SET)     | (7,800.00)            | 8,000.00            | 0.00                | 0.00           |
| 101-000-447.100                           | ADMIN FEE-PRIOR YEARS             | 0.00                  | 0.00                | 7.51                | 100.00         |
| 101-000-475.000                           | CABLE TV                          | (80,463.35)           | 75,000.00           | (39,947.33)         | 53.26          |
| 101-000-476.000                           | BUILDING PERMITS                  | (128,839.00)          | 75,000.00           | (15,398.48)         | 20.53          |
| 101-000-477.000                           | RENTAL INSPECTION FEES            | (79,252.50)           | 80,125.00           | (77,654.50)         | 96.92          |
| 101-000-478.000                           | DOG LICENSE REVENUE               | (1.00)                | 15.00               | (3.00)              | 20.00          |
| 101-000-479.000                           | ZONING PERMITS                    | (54,876.00)           | 40,000.00           | (6,020.00)          | 15.05          |
| 101-000-574.000                           | STATE REVENUE SHARING             | (1,005,548.00)        | 994,145.00          | (316,971.00)        | 31.88          |
| 101-000-574.100                           | LIQUOR STATE REVENUE SHARING      | (11,567.05)           | 10,000.00           | (261.25)            | 2.61           |
| 101-000-574.200                           | METRO ANNUAL MAINT. FEE           | (6,100.56)            | 6,250.00            | (7,749.49)          | 123.99         |
| 101-000-626.000                           | COPIES                            | (14.75)               | 5.00                | 0.00                | 0.00           |
| 101-000-627.000                           | SERVICES RENDERED FOR EDDA        | (8,007.94)            | 11,000.00           | 0.00                | 0.00           |
| 101-000-628.000                           | LAND DIVISIONS                    | (1,100.00)            | 500.00              | (400.00)            | 80.00          |
| 101-000-630.000                           | WEED ABATEMENT SERVICES           | (344.25)              | 500.00              | (950.75)            | 190.15         |
| 101-000-655.000                           | FINES & FORFEITURES               | (1,356.76)            | 1,500.00            | (914.10)            | 60.94          |
| 101-000-665.000                           | INTEREST EARNED                   | (14,712.55)           | 10,000.00           | (13,042.34)         | 130.42         |
| 101-000-667.000                           | RENT - JAMESON HALL               | (9,590.00)            | 4,500.00            | (3,440.00)          | 76.44          |
| 101-000-667.100                           | RENT - McDONALD PARK PAVILION     | (1,180.00)            | 1,250.00            | (1,260.00)          | 100.80         |
| 101-000-667.200                           | RENT - JAMESON PAVILION           | (580.00)              | 750.00              | (380.00)            | 50.67          |
| 101-000-667.300                           | LEASES                            | (900.00)              | 900.00              | (900.00)            | 100.00         |
| 101-000-671.000                           | OTHER REVENUE                     | (4,478.20)            | 750.00              | (6,029.89)          | 803.99         |
| 101-000-672.400                           | REVENUE-STREET LIGHTS SPEC ASSESS | (17,487.34)           | 15,000.00           | (12,577.17)         | 83.85          |
| 101-000-673.000                           | GAIN ON SALE OF FIXED ASSETS      | 0.00                  | 0.00                | (6,500.00)          | 100.00         |
| <b>TOTAL Revenues</b>                     |                                   | <b>(1,857,514.21)</b> | <b>1,775,727.00</b> | <b>(939,808.41)</b> | <b>52.93</b>   |
| <b>Expenditures</b>                       |                                   |                       |                     |                     |                |
| 101                                       | TOWNSHIP BOARD                    | 90,978.60             | 115,643.00          | 57,690.50           | 49.89          |
| 171                                       | SUPERVISOR                        | 27,730.38             | 28,598.00           | 19,252.26           | 67.32          |
| 172                                       | TOWNSHIP MANAGER                  | 40,740.73             | 34,385.00           | 30,430.80           | 88.50          |
| 191                                       | ACCOUNTING/GEN ADMINISTRATION     | 119,113.77            | 131,637.00          | 78,215.30           | 59.42          |
| 215                                       | CLERK                             | 27,423.37             | 31,854.00           | 27,010.32           | 84.79          |
| 223                                       | INTERNAL OR EXTERNAL AUDIT        | 17,950.00             | 21,000.00           | 15,420.00           | 73.43          |
| 228                                       | INFORMATION TECHNOLOGY            | 33,765.97             | 45,000.00           | 17,991.83           | 39.98          |
| 247                                       | BOARD OF REVIEW                   | 3,649.86              | 5,949.00            | 3,994.90            | 67.15          |
| 253                                       | TREASURER                         | 33,598.44             | 31,521.00           | 15,496.83           | 49.16          |
| 257                                       | ASSESSOR                          | 214,253.16            | 201,852.00          | 116,120.31          | 57.53          |
| 262                                       | ELECTIONS                         | 5,268.89              | 12,620.00           | 10,277.96           | 81.44          |
| 265                                       | TOWNSHIP HALL & GROUNDS           | 47,591.25             | 52,600.00           | 24,829.31           | 47.20          |
| 266                                       | LEGAL/ATTORNEY                    | 2,445.00              | 10,000.00           | 17,032.85           | 170.33         |
| 299                                       | PROPERTY & LIABILITY INSURANCE    | 9,307.99              | 10,000.00           | 8,198.33            | 81.98          |
| 330                                       | LIQUOR CONTROL                    | 10,565.92             | 11,753.00           | 6,189.56            | 52.66          |
| 371                                       | BUILDING INSPECTOR                | 48,114.60             | 52,109.00           | 36,268.79           | 69.60          |
| 372                                       | ZONING INSPECTOR                  | 47,179.91             | 45,663.00           | 29,043.97           | 63.61          |
| 373                                       | RENTAL INSPECTIONS                | 157,320.03            | 171,663.00          | 84,601.60           | 49.28          |
| 444                                       | SIDEWALKS                         | 120,946.61            | 125,000.00          | 955.00              | 0.76           |
| 445                                       | DRAINS-PUBLIC BENEFIT             | 3,132.45              | 5,000.00            | 11,439.59           | 228.79         |
| 446                                       | HIGHWAYS, STREETS, BRIDGES        | 123,927.48            | 620,750.00          | 5,273.18            | 0.85           |
| 448                                       | STREET LIGHTING                   | 20,746.33             | 20,000.00           | 11,133.94           | 55.67          |
| 721                                       | PLANNING COMMISSION               | 18,376.35             | 28,607.00           | 5,373.59            | 18.78          |
| 722                                       | ZONING BOARD OF APPEALS           | 2,980.46              | 4,788.00            | 637.60              | 13.32          |
| 751                                       | PARKS & RECREATION                | 165,700.13            | 133,457.00          | 74,566.37           | 55.87          |
| 901                                       | CAPITAL OUTLAY                    | 62,899.35             | 174,500.00          | 33,764.80           | 19.35          |
| 966                                       | CONTINGENCY                       | 0.00                  | 20,000.00           | 0.00                | 0.00           |
| <b>TOTAL Expenditures</b>                 |                                   | <b>1,455,707.03</b>   | <b>2,145,949.00</b> | <b>741,209.49</b>   | <b>34.54</b>   |
| <b>Fund 101 - GENERAL FUND:</b>           |                                   |                       |                     |                     |                |
| <b>TOTAL REVENUES</b>                     |                                   | <b>1,857,514.21</b>   | <b>1,775,727.00</b> | <b>939,808.41</b>   | <b>52.93</b>   |
| <b>TOTAL EXPENDITURES</b>                 |                                   | <b>1,455,707.03</b>   | <b>2,145,949.00</b> | <b>741,209.49</b>   | <b>34.54</b>   |
| <b>NET OF REVENUES &amp; EXPENDITURES</b> |                                   | <b>401,807.18</b>     | <b>(370,222.00)</b> | <b>198,598.92</b>   | <b>53.64</b>   |

08/17/2016 04:21 PM  
User: SHERRIE  
DB: Union

REVENUE AND EXPENDITURE REPORT FOR CHARTER TOWNSHIP OF UNION  
PERIOD ENDING 07/31/2016  
& Fiscal Year Completed: 58.20

Page 2/2

| GL NUMBER | DESCRIPTION | END BALANCE<br>12/31/2015<br>DR (CR) | 2016<br>AMENDED BUDGET | PERIOD<br>BALANCE<br>DR (CR) | % BDGT<br>USED |
|-----------|-------------|--------------------------------------|------------------------|------------------------------|----------------|
|-----------|-------------|--------------------------------------|------------------------|------------------------------|----------------|

---

PERIOD ENDING 07/31/2016

| GL NUMBER                      | DESCRIPTION                    | 2016           | YTD BALANCE                     | AVAILABLE                    |
|--------------------------------|--------------------------------|----------------|---------------------------------|------------------------------|
|                                |                                | AMENDED BUDGET | 07/31/2016<br>NORMAL (ABNORMAL) | BALANCE<br>NORMAL (ABNORMAL) |
| Fund 206 - FIRE FUND           |                                |                |                                 |                              |
| Fund 206 - FIRE FUND:          |                                |                |                                 |                              |
|                                | TOTAL REVENUES                 | 695,128.00     | 608,119.17                      | 87,008.83                    |
|                                | TOTAL EXPENDITURES             | 695,128.00     | 501,975.00                      | 193,153.00                   |
|                                | NET OF REVENUES & EXPENDITURES | 0.00           | 106,144.17                      | (106,144.17)                 |
| Fund 248 - EDDA OPERATING      |                                |                |                                 |                              |
| Fund 248 - EDDA OPERATING:     |                                |                |                                 |                              |
|                                | TOTAL REVENUES                 | 422,849.00     | 429,704.66                      | (6,855.66)                   |
|                                | TOTAL EXPENDITURES             | 422,849.00     | 100,540.40                      | 322,308.60                   |
|                                | NET OF REVENUES & EXPENDITURES | 0.00           | 329,164.26                      | (329,164.26)                 |
| Fund 250 - WDDA OPERATING      |                                |                |                                 |                              |
| Fund 250 - WDDA OPERATING:     |                                |                |                                 |                              |
|                                | TOTAL REVENUES                 | 595,598.00     | 450,587.76                      | 145,010.24                   |
|                                | TOTAL EXPENDITURES             | 595,598.00     | 257,316.28                      | 338,281.72                   |
|                                | NET OF REVENUES & EXPENDITURES | 0.00           | 193,271.48                      | (193,271.48)                 |
| Fund 590 - SEWER FUND          |                                |                |                                 |                              |
| Fund 590 - SEWER FUND:         |                                |                |                                 |                              |
|                                | TOTAL REVENUES                 | 3,113,961.00   | 1,229,772.18                    | 1,884,188.82                 |
|                                | TOTAL EXPENDITURES             | 3,113,961.00   | 840,810.12                      | 2,273,150.88                 |
|                                | NET OF REVENUES & EXPENDITURES | 0.00           | 388,962.06                      | (388,962.06)                 |
| Fund 591 - WATER FUND          |                                |                |                                 |                              |
| Fund 591 - WATER FUND:         |                                |                |                                 |                              |
|                                | TOTAL REVENUES                 | 1,667,945.00   | 720,574.79                      | 947,370.21                   |
|                                | TOTAL EXPENDITURES             | 1,667,945.00   | 620,593.45                      | 1,047,351.55                 |
|                                | NET OF REVENUES & EXPENDITURES | 0.00           | 99,981.34                       | (99,981.34)                  |
| TOTAL REVENUES - ALL FUNDS     |                                |                |                                 |                              |
| TOTAL EXPENDITURES - ALL FUNDS |                                |                |                                 |                              |
|                                | NET OF REVENUES & EXPENDITURES | 0.00           | 1,117,523.31                    | (1,117,523.31)               |